Grant for printing

File number (FTS):

_____

☐ **Initial estimate for books**

☐ **Statement of accounts for books following invoicing**

(1)　　　　Author/Editor: _____

　　　　Title of the book: _____

Book series including
editor of the series: _____

(2)　　Publisher's address:　　　　　　　　**Bank details**

Account holder: _____

Financial institution: _____

IBAN: _____

BIC/SWIFT: _____

Contact person: _____

E-mail: _____　　Phone: _____

(3) **Grant for printing applied for**

☐ as lost grant　　　　　　　　　　　€ _____ (net)

or in the settlement of an approved grant for printing:

☐ as approved　　　☐ in the following amount　　€ _____ (net)

(4) **Additional support**　　　　　€ _____

☐ received or firmly promised on: _____

☐ tentatively promised on: _____

☐ no additional support

(5) **First edition**　　　　　　　　　　Number of
copies

Print run/Binding result: _____

Circulation for sale: _____

Probable sales in the first two years: _____
(at least 80 resp. 40% of the circulation for sale)

(6) Sales

Store retail price: € _____
(including value-added tax)

Net retail price: € _____
(store retail price minus 35 % retail bookseller discount)

Net publisher earnings: € _____
(net retail price minus value-added tax)

Earnings after 2 years: € _____
(probable sales x net publisher earnings)

(7) Production

Text processing (by Author/Editor)	**Pre-press**	**Binding**
☐ Paper manuscript	☐ Laser prints	☐ Sewn binding
☐ reproducible printed pages	☐ Films	☐ Adhesive binding
☐ PDF/PostScript	☐ Computer to film (CTF)	
☐ other text document	☐ Computer to plate (CTP)	
	☐ different, namely: _____	

Recomposition / Conversion	**Printing process**	**Book cover**
☐ Publishing house	☐ Offset	☐ Paperback
☐ Case room	☐ Laser print	☐ Hardcover
	☐ different, namely: _____	☐ Cloth binding
		☐ Jacket, must be justified: _____

Additional notes on production:

_____

(8) Scope / Format

	Text part	**Table part**
Total printed pages:	_____	_____
Printed sheets of _____ pages each:	_____	_____
Average number of characters per printed page:	_____	_____
Cut format _____ x _____ cm:	_____	_____

	Text part	**Table part**
(9) Production costs (without VAT)	€	€

a. **Set per sheet** (use of data or text processing based on Ms. / conversion / wrap // or legend typesetting / editing // and respective film out or laser prints)

☐ Tables   ☐ Formulas   ☐ Special characters

☐ non-Latin fonts   ☐ Special typesetting problems, namely:

_____   _____   _____

b. **Bw printing per sheet**
(sheet editing or use of data / plate copy / setting / print run)   _____   _____

Print multi-colour sheets

Number: ____ 2col ____ 3col ____ 4col ____ 6col   _____   _____

c. **Typesetting and printing** with total of ____ / ____ sheets   _____   _____

d. **Author correction** (max. 10% of printsetting costs)   _____   _____

e. **Book-binding processing** (book cover and binding)   _____   _____

f. **Paper format**   **(Price per 1000 sheets)**

Text part ____ x ____ cm   ____ g/m²   € _____

with paper requirements of ____ thousand sheets   _____

Table part ____ x ____ cm   ____ g/m²   € _____

with paper requirements of ____ thousand sheets   _____

g. **Illustrations**

Text part   Table part

_____ / _____ units repro sw coated   _____   _____

_____ / _____ units repro sw printing screen   _____   _____

_____ / _____ units repro colour coated   _____   _____

_____ / _____ units repro colour printing screen   _____   _____

h. **Supplements** (typesetting / printing / paper / processing)   _____   _____

i. **Costs of advice** (if print pages capable of being reproduced are supplied by the author / editor)   _____   _____

| | **Text part** | **Table part** |
| | € | € |

k. **Other** (Costs which are not readily understandable or above-average in terms of their amount must generally be explained): _____ _____

l. **Sum** _____ _____

m. **Total production costs** € _____

n. State **VAT** only in the event that there is no authorisation to deduct input tax (§ 15 of the Value-Added Tax Act (UstG))! € _____

Please submit a sample typesetting which corresponds to the applied-for work in terms of print space, type size and typography (including from a comparable work).

_____ _____   _____
Place   Date   Signature of the publisher

Not to be filled in by the publishing house!

berücksichtigte technische Herstellungskosten: € _____

prozentualer Aufschlag (10%): € _____

Gemeinkostenzuschlag: € _____

berücksichtigte Gesamtkosten: € _____

abzüglich Erlös: € _____

abzüglich Unterstützung von anderer Seite: € _____

Fehlbetrag: € _____

empfohlene Druckbeihilfe: € _____

Supplemental sheet

for initial estimate/settlement of costs for books

File number (FTS):
_____

Author / Editor: _____

Book title (last name & brief title): _____